



# **Training Workshop on the Development of Severe Accident Management Guidelines Using the IAEA's Severe Accident Management Guideline Development Toolkit**

**IAEA Headquarters, Vienna, Austria**

**17–21 November 2025**

**Ref. No.: EVT2404346**

## **Information Sheet**

### **Introduction**

In responding to the IAEA Action Plan on Nuclear Safety, the International Atomic Energy Agency (IAEA) developed the Severe Accident Management Guideline Development (SAMG-D) Toolkit as an education and training tool in the context of severe accidents and associated procedures and guidelines. The SAMG-D Toolkit mirrors the elements of a full package of SAMGs applicable to light water reactors and pressurized heavy water reactors. The Toolkit is not intended to be used to independently construct a full SAMG package. Instead, it is designed to support capacity development in newcomer Member States and as a refresher tool for Member States with an established SAMG programme.

Starting in 2015, training workshops on the development of SAMGs using the IAEA's SAMG-D Toolkit have been organized annually by the IAEA with the goal of supporting and assisting Member States in understanding, developing and establishing their SAMG programmes to enhance the nuclear safety knowledge, expertise and competence related to SAMGs.

The ninth training workshop will offer a comprehensive overview of the IAEA's SAMG-D Toolkit and serve as a platform for exchanging information on the tasks and responsibilities associated with implementing and executing SAMGs. This edition will also feature practical sessions, enabling participants to actively explore various strategies and assess their potential impact in the development of SAMGs.

## **Objectives**

The purpose of the event is to exchange information on, and enhance understanding of, the development of SAMGs specifically using the IAEA's SAMG-D Toolkit, and to share best practices for establishing the SAMGs in Member States.

The specific objectives of the event are:

- To provide training on the IAEA's SAMG-D Toolkit;
- To demonstrate the IAEA's SAMG-D Toolkit with practical examples of the development of SAMGs;
- To discuss the development of SAMGs for different water cooled reactor designs;
- To discuss lessons learned from the development of national SAMGs.

The event will include working sessions to enable participants to actively contribute to the definition of severe accident management strategies when addressing a specific severe accident scenario. Discussion sessions will also allow participants to make recommendations to the IAEA on future activities in this area.

## **Target Audience**

The event is open to representatives of nuclear power organizations from Member States with an active nuclear power programme, including from embarking countries that have undertaken activities to implement their first nuclear power plant, and Member States with extensive expertise in the topics covered by the event. It includes government organizations (policymakers, analysts, regulatory bodies and research and development agencies), and industry (vendors, engineering companies, plant operators and technology developers).

## **Working Language(s)**

English.

## **Expected Outputs**

The expected outputs of this event are to support Member States in understanding SAMGs, increase the number of educated personnel in Member States conversant with SAMGs and with the use of the IAEA's SAMG-D Toolkit, to assist Member States in developing and establishing their SAMG programmes, and to enhance the nuclear safety knowledge, expertise and competence related to SAMGs.

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **31 August 2025**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));
  - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
  - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
  - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **31 August 2025**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course of the procedures to be followed with regard to administrative and financial matters.

The IAEA encourages participants to download the [IAEA SAMG-D toolkit](#) prior to the training workshop (direct link [here](#)) and familiarize themselves with its contents.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and are collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than 2 pages (including figures and tables) and should not exceed 500 words. It should be sent electronically to Mr Alexei Miassoedov and Ms Tania Veneau, the Scientific Secretaries of the event (see contact details below), not later than **31 August 2025**. Authors will be notified of the acceptance of their proposed presentations by **30 September 2025**.

In addition, participants have to submit the abstract together with the Participation Form (Form A) to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than **31 August 2025**.

## Expenditures and Grants

No registration fee is charged to participants. The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 August 2025**.

## Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements. General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page: [www.iaea.org/events](http://www.iaea.org/events).

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

# IAEA Contacts

## Scientific Secretaries:

### Mr Alexei Miassoedov

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and correspondence on other matters related to the event to the Administrative Secretary.



# Form for Submission of a Paper

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To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary ([A.Miassoedov@iaea.org](mailto:A.Miassoedov@iaea.org)) and to the Administrative Secretary ([N.Kinovas@iaea.org](mailto:N.Kinovas@iaea.org)).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels as per Conference Announcement.**

Title of the paper:		
If applicable: Abstract ID in IAEA-INDICO:		
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1.		
2.		
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Family name and first name(s) of author presenting the paper: e.g. Smith, John	Mr/Ms:	
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